

Agency Worker Regulations (AWR) – An Overview

What are the Agency Worker Regulations?

The Regulations stem from the EU Temporary Workers Directive 2008 and came into force on 1 October 2011 in England, Scotland and Wales. They aim to give agency workers the right to the same basic employment and working conditions enjoyed by a hirer's own workers to ensure fair treatment of all workers once a 12 week qualifying period has been completed in the same job.

Importantly, the Regulations do not alter agency workers' employment status i.e. they do not make an agency worker an employee of either the hirer or the agency.

Full guidance can be found on the government website (see link on page 4) however Tiger Recruitment has produced the following document to summarise key points.

Who is an agency worker for the purposes of the Regulations?

The Regulations apply to individuals who meet the definition of an agency worker. The Regulations define an agency worker as an 'individual':

- who is supplied by a temporary work agency to work temporarily;
- when working is under the supervision and direction of a hirer;
- has a contract of employment or any other type of contract (a contract for services for example) under which they provide their service personally for the agency.
- the individual in question is not in a business on their own account (where they have a business to business relationship with the hirer who is a client or customer)

Workers who are genuinely in business on their own account (i.e. genuinely self-employed) and sit outside IR35 are not within scope.

The regulations do not apply to permanent employees or those engaged directly on fixed term contract by the hirer, even if they were introduced by an agency.

What is a 'temporary work agency' for the purposes of the Regulations?

A temporary work agency includes the agency which supplies agency workers temporarily for a third party including any company, partnership, sole trader or public body. This also includes any intermediary such as an umbrella company or a master or neutral vendor if they are involved in the supply of the agency worker. By definition, Tiger Recruitment Ltd is the temporary work agency supplying agency workers to our clients.

All suppliers are responsible for ensuring that the agency worker receives his/her entitlements. It is important therefore that contracts between hirers and master or neutral vendors deal appropriately with the Regulations and in particular with the flow of information down the supply chain.

As the temporary work agency, Tiger Recruitment Ltd. track the qualifying period for agency workers we supply.

This document has been adapted by Tiger Recruitment from the Recruitment and Employment Confederation's (REC) documents and extracts from the 'Guidance' from the government website as linked in this document. It has been created as information only and is not a substitute for legal advice on related matters and issues that arise and should not be taken as providing specific legal advice on any of the topics discussed.

When does an agency worker qualify for equal treatment?

There are entitlements that agency workers will receive from the first day of an assignment (Day One rights) and entitlements in relation to basic working and employment conditions following a 12 week qualifying period whereby the agency worker has worked for 12 weeks in the same role at the same hirer. This is irrespective of the working pattern (e.g. full time or part time). It is also irrespective of which or how many agencies supplied the agency worker to do the same role at the hirer.

A new qualifying period will begin if a new assignment with the same hirer is substantively different (and that does not mean simply changing a job title), or if there is a break of more than six weeks between assignments in the same role.

The qualifying period will be paused (rather than stopped) if the worker takes:

- a break of six weeks or less;
- certified sick leave for no more than 28 weeks;
- statutory/ contractual maternity, adoption or paternity leave; or
- time off for public duties (including jury service).

In other cases where an agency worker takes a break which is related to pregnancy or childbirth, or takes maternity, adoption or paternity leave, the agency worker will be treated as if he or she has continued working in an assignment.

An agency worker does not have to work for 12 consecutive weeks via the same agency to qualify for the right to equal treatment. They can accrue the 12 weeks' qualifying service over a much longer period of work and through more than one agency.

Day One rights

As mentioned above, there are rights to which agency workers are entitled from the first day of an assignment. From the first day of an assignment, agency workers are entitled to:

Access to collective on-site facilities that are available to comparable permanent employees, such as:

- Canteens, staff restaurants or meals
- Toilets and washrooms
- Showers and changing rooms
- Common rooms or rest areas
- Prayer or quiet rooms
- Workplace crèche or childcare facilities
- Car parking
- Transport services (e.g. shuttle buses)

Information about internal job vacancies

- Agency workers must be informed about any vacancies at the hirer's organisation that would be available to internal employees.
- They must have the same opportunity to apply as permanent employees.
- Hirers do not have to actively seek out each agency worker and tell them individually of the vacancies but they must ensure that they have the same access to information about vacancies as other workers.

Note: Access to facilities may be refused if "objective grounds" exist (e.g. waiting lists for childcare or car parking). An agency worker is not automatically entitled to a place but can be subject to the same criteria to access the facility as someone directly recruited by the hirer.

This document has been adapted by Tiger Recruitment from the Recruitment and Employment Confederation's (REC) documents and extracts from the 'Guidance' from the government website as linked in this document. It has been created as information only and is not a substitute for legal advice on related matters and issues that arise and should not be taken as providing specific legal advice on any of the topics discussed.

After the 12 week qualifying period

Agency workers will be entitled to the same basic working and employment conditions after 12 weeks of service in the same role with the same hirer. The entitlements include:

- Pay
- Duration of working time e.g. If working is limited to a maximum of 48 hours a week
- Night work
- Rest periods
- Rest breaks
- Annual leave

'Pay' has been specifically defined as *"any sums payable to a worker of the hirer in connection with the worker's employment including any fees, bonus, commission, holiday pay or other emolument referable to the employment, whether payable under a contract or otherwise..."*

The definition of pay includes holiday pay, shift allowances, unsociable hours' premia, overtime rates, vouchers with a fixed monetary value, stamps and bonuses directly related to quantity and quality of the work carried out.

As stated above, the Regulations will not change the employment status of agency workers. Therefore they will still not have the right to claim for unfair dismissal, redundancy pay or maternity leave which are entitlements reserved for employees. Nor will agency workers be entitled to benefits such as occupational sick pay, company pension schemes, share options schemes, loans, expenses, health/life insurance, financial participation schemes and discretionary bonus payments based upon organisational or company performance. These are considered a reflection of a long-term relationship between an employee and an employer. Agency workers will therefore remain a flexible labour resource for hirers.

Finally, many hirers worry that the Regulations mean that if an agency worker is paid more than their own employees they will have to either decrease their rate of pay to that of employees or increase the rate of pay to employees. Neither of these is true. The Regulations provide for equal treatment for agency workers when their pay is lower and they do not enjoy the same level of working conditions as comparable employees or workers.

Who is liable for establishing equal treatment?

The Regulations will require a qualifying agency worker to be treated as if she/he had been recruited directly by the hirer to do the same job. On a practical level, this means that equal treatment will need to be established in respect of the terms and conditions that apply to a comparable worker or a comparable employee engaged in the same role or broadly similar work.

For example on a factory production line, the agency worker may be working next to a worker recruited directly. The direct recruit could serve as a 'flesh and blood' comparator to establish parity in pay and working conditions. In these circumstances, the hirer and the agency will be deemed compliant with the regulations. If a 'flesh and blood' comparator cannot be found, then there may be an identifiable pay scale or a starting rate which could be used as a reference point. Therefore, pay scales and benefits outlined in company handbooks and any collective agreements must be taken into account when establishing equal treatment.

The temporary work agency will be responsible for any breach of a right in relation to equal treatment (except for breach of the Day One rights which are the sole responsibility of the hirer).

This document has been adapted by Tiger Recruitment from the Recruitment and Employment Confederation's (REC) documents and extracts from the 'Guidance' from the government website as linked in this document. It has been created as information only and is not a substitute for legal advice on related matters and issues that arise and should not be taken as providing specific legal advice on any of the topics discussed.

However, the agency will have a defence if it has taken 'reasonable steps' to obtain the necessary information from the hirer, and has acted 'reasonably' in determining the agency worker's basic working and employment conditions. An employment tribunal will examine where the fault for the breach lies and will apportion liability, and any financial sanctions, accordingly.

The agency and the hirer must co-operate with each other to ensure that an agency worker receives his/her rights. An agency can assist the hirer by asking the right questions at the right time – whether this is on receipt of instructions to supply a worker or when it is clear that the assignment will last longer than 12 weeks.

Pregnant agency workers

Pregnant agency workers will be entitled to paid time off to attend medical appointments and antenatal classes once they have achieved the 12 weeks' qualifying service.

In addition, if an assignment is terminated on pregnancy related health and safety grounds the agency will have to find suitable alternative work on terms which are not substantially less favourable than the previous assignment. If the agency cannot find suitable alternative work the agency will be required to pay the worker for the remainder of the original assignment unless she unreasonably refuses the assignment. Agencies and hirers should ensure that an assignment is not terminated solely on the grounds of pregnancy as this would constitute direct sex discrimination against the pregnant agency worker. Compensation for direct sex discrimination is unlimited.

Anti-avoidance measures

The Regulations contain anti-avoidance measures to prevent agencies and hirers from structuring assignments in a way to prevent the agency workers from reaching the 12 week qualifying period.

This includes supplying a worker to connected hirers, rotating workers or repeatedly terminating and recommencing assignments when the most likely explanation is to prevent the agency worker from accruing the 12 weeks' qualifying period. In the event that the Tribunal finds that the Regulations have been deliberately avoided they can award an agency worker compensation of up to £5000.

What are the financial penalties for breach of the regulations?

The Tribunal can award compensation to an agency worker where they have suffered as a result of a breach of the Regulations. The compensation will normally be based on their losses but will be not less than two weeks' pay. In any event, the compensation will be just and equitable. The hirer and the agency will need to work together to ensure that the agency worker receives equal treatment after the 12 week qualifying period.

For full guidance please refer to the government website:

<https://assets.publishing.service.gov.uk/media/5db1f765ed915d09763aad86/agency-workers-regulations-2010-guidance.pdf>

This document has been adapted by Tiger Recruitment from the Recruitment and Employment Confederation's (REC) documents and extracts from the 'Guidance' from the government website as linked in this document. It has been created as information only and is not a substitute for legal advice on related matters and issues that arise and should not be taken as providing specific legal advice on any of the topics discussed.